



BASHKIMI EVROPIAN  
DELEGACIONI NË SHQIPËRI

This project is funded by the  
European Union in Albania



Implemented by the  
Albanian National Training and Technical  
Assistance Resource Center

## TOR

### DESIGN AND MAINTAIN

### AN ANTI-CORRUPTION E-PLATFORM

#### PROJECT

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**Project number**

Grant Contract No. 2015/370-809

**Project title**

Partnership Against Corruption  
Together-PACT.

**Title of this  
assignment**

Design and conduct an anti-  
corruption e-platform

**Expected start date**

09 June 2017 for the design  
30 June 2017 for the  
maintenance

**Expected end date**

30 June 2017 for the design  
31 December 2018 for the  
maintenance

**Contact person**

Myftar Doci, Project Manager

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## **BACKGROUND INFORMATION**

### **1. GENERAL**

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The Albanian National Training and Technical Assistance Resource (ANTTARC) is contracted by the European Commission to implement “Partnership Against Corruption Together-PACT” project. The project is being implemented in the framework of the “Civil Society Facility/ Civic Initiative and Capacity Building”; Lot 1- Promotion of good governance and fight against corruption).

ANTTARC is an Albanian NPO that is founded in 1898. It is one of most active CS capacity development organizations in Albania. Its main office is in Tirana.

### **2. SPECIFIC BACKGROUND OF THE PROJECT**

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The overall project objectives are (1) To strengthen the role of civil society in promoting good governance and fighting corruption at local level in Albania; and (2) To contribute to the promotion of good governance and rule of law at local level in Albania. The specific objective is “To increase the engagement of CSOs in 15 municipalities of Northern Albania in good governance issues and fight against corruption by strengthening their capacity and funding their initiatives”.

The expected results are: (1) CSOs have increased their capacity in organizational management, project development, advocacy and lobbying, and good governance and anti-corruption issues; (2) CSOs have successfully advocated for good governance and anti-corruption including improvements in the current legislation and its enforcement especially at local level; (3) Relevant and effective CS initiatives that promote good governance and fight corruption at local level have been effectively implemented through the PACT Fund; and (4) Best practices in good governance and anti-corruption at local level are nationally capitalized and disseminated.

The action will be implemented through three integrated components: (1) CS capacity development; (2) Advocacy and networking for good governance and fight against corruption at local level; and (3) Supporting CS initiatives relating to good governance and fight against corruption at local level through sub-granting.

80 CS actors from 15 municipalities of 4 regions of Northern Albania—Kukes, Diber, Shkoder, and Lezhe--including CSOs, CBOs, grassroots, youth and citizen groups, local media and journalists, and civil society activists.

The project is being implemented by ANTTARC in close cooperation with its partners including Albanian Local Capacity Development Foundation (ALCDF—project partner) and Act for Society (AfS, project partner).

## ASSIGNMENT DETAILS

### 3. OBJECTIVE OF THE ASSIGNMENT

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Under the example of the national anti-corruption platform established by the Ministry of Local Issues, the project aims at establishing one on-line platform. The goal is to enhance the fight against corruption and to promote good governance at local level by increasing the citizens' denouncing of wrongdoings as well as encouraging their participation in the discussion of local agendas. The platform will also feed into the national platform on anti-corruption run by the Ministry of Local Issues.

In this framework, the project is looking for programmers for the development and maintenance of the e-platform. More specifically, the successful fulfilment of these terms of reference requires the input of individuals and/or organizations that have expertise and experience in developing and maintaining such platforms and can also mobilize necessary human resources (experts in the above-mentioned area) to successfully complete specific activities described in these Terms of Reference.

### 4. EXPECTED DELIVERABLES

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#### Deliverable(s):

- a) Anti-corruption E-platform (and related mobile applications) in place and functional.
- b) Anti-corruption platform updated monthly.

### 5. ACTIVITIES

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#### 1. Design the Anti-corruption Platform

In close cooperation with the PACT project that will provide the necessary content information, the service provider will design an e-platform that will enable citizens to participate in the discussion of local agenda and denounce cases of corruption and mismanagement by the local government and other local institutions. The e-platform will be linked to the anti-corruption platform run by the Ministry of Local Issues. It will also include links to other relevant factors in the fight against corruption and efforts for good governance. The platform should be developed by the end of June 2017.

#### 2. Maintain the anti-corruption e-platform.

Upon establishing the platform, the service provider will maintain it for 18 months (from July 2017 until the end of the project, December 2018). In this context, it will closely cooperate with the project staff, which will provide the content information that will be included on continuous basis.

## 6. LEVEL OF EFFORT

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Level of effort for the design and maintenance of the anti-corruption e-platform includes:

Description of the activity	Unit
Development of platform for on-line use (dynamic system)	1 online dynamic web system
Mobile phone applications (for apple and android).	2 mobile applications
Maintenance	18 months
3 <sup>rd</sup> Party Services	
VPS Hosting Server and domain name	2 year
Email service	2 addresses
SSL certificate due to the nature of the portal	2 years

## 7. PROFILE OF THE ORGANIZATION/EXPERTS

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Organizations/consultants that are interested to provide this service should:

- Have at least three years activity in the field of web platform development;
- Have proven experience and expertise;
- Have proven experience and expertise in maintaining dynamic web platforms.

Submit organization's profile (in case the organization applies) and CVs of experts that will be engaged for the realization and maintenance of the platform.

## 8. BUDGET & PAYMENTS

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Interested organizations or individuals should present their proposal that should be inclusive. Payments will be made in four instalments:

- First instalment will be paid upon development of the dynamic platform and after it is tested functional;
- The 2<sup>nd</sup> payment (form maintenance) will be made by the end of December 2017;
- The 3<sup>rd</sup> payment (for maintenance) will be made by the end of June 2018;
- The final payment (for maintenance) will be made by the end of December 2018.

Payments will be made upon submission of proper, legal invoice and request for payment.

## 9. REPORTING BETWEEN CONTRACTOR AND ANTTARC

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The contractor will ensure the provision of **the Deliverable(s)** as described under point 4 above. The contractor will ensure that regular communication is kept with PACT/ ANTTARC, as necessary to ensure clarity on the progress of the assignment.

## 10. SUBMITTING THE APPLICATION

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Applications including the **technical proposal** and **financial offer** by June 9<sup>th</sup>, 2017 at: [ngocenter@icc-al.org](mailto:ngocenter@icc-al.org)

to the attention of:

Myftar Doci, Project Manager, "Partnership Against Corruption Together-PACT" project, Rruga Reshit Collaku, Pallati Bores, Sh.1, A.16, Tirana, Albania

including under the subject line:

PACT request for services, development and maintenance of anti-corruption e-platform